



U.S. AGENCY FOR  
GLOBAL MEDIA

UNITED STATES  
BROADCASTING  
BOARD OF  
GOVERNORS

330 Independence Avenue SW, Room 3349 | Washington, D.C. 20237 | [usagm.gov](http://usagm.gov) | T 202.203.4550 | F 202.203.4585

March 13, 2019

Russ Kick  
MuckRock News  
DEPT MR 69872  
411A Highland Ave.  
Somerville, MA 02144-2516

**RE: Request Pursuant to the Freedom of Information Act – FOIA #19-031**

Dear Mr. Kick:

This letter is an acknowledgment of your Freedom of Information Act (FOIA) request dated February 26, 2019 to the U.S. Agency for Global Media (USAGM)/Broadcasting Board of Governors (BBG), which the Agency received on the same day. In your request, you seek a digital copy of USAGM's 2018 FOIA Request Log, including fields for the subject of each request and the final disposition.

For tracking purposes, your request has been assigned **Reference Number FOIA19-031**. Please refer to this number in all future correspondence with our office regarding your request. Also, be advised that the Agency processes FOIA requests on a first in, first out basis.

For purposes of assessing fees pursuant to the OMB Fee Guidelines, your request has been placed in Category III, the "all other requester" category. Consistent with Category III, you will be assessed charges to recover the full direct costs of the search for and review of the requested documents, as well as the duplication of those documents. Search and review charges for all categories are \$36/\$20/\$10 per hour, depending on the General Schedule Pay Rate of the clerical and professional staff conducting the search or review. The fee for reproduction is \$0.15 per page. Additionally, you may be charged for search time even if the agency fails to locate any records responsive to the request, or even if the records located are subsequently determined to be exempt from disclosure. In accordance with your request, we will contact you in the event your request incurs any chargeable fees.

If you have any questions regarding your request, please contact me at (202) 203-4550 or the Office of the General Counsel at the above address.

Sincerely,

H. David Kotz  
Assistant General Counsel  
Office of the General Counsel  
Freedom of Information and Privacy Act  
Office